

2 Fill in the blanks with the correct form of the verb **be**.

1. Maintaining high self-esteem _____ difficult in a profession in which you are in the public eye all the time.
2. Some of the goals I had set _____ too ambitious.
3. Most of the chapters of that book _____ on attaining financial success.
4. Success in those days _____ easier to attain.

3 Look at your second draft. Check the subject of each verb, and decide whether it is singular or plural. Then check that the verb agrees.

PREPARING THE FINAL DRAFT

Carefully edit your second draft for grammatical and mechanical errors. Use the Final Draft Checklist to help you. Finally, neatly write or type your essay.

FINAL DRAFT CHECKLIST

- Is the essay divided into clear paragraphs with one main point for each paragraph?
- Are the main points written in topic sentences?
- Are all the main ideas well supported?
- Are identifying and nonidentifying adjective clauses used to define, describe, or add information?
- Are cohesive devices used to clarify the relationships between paragraphs?
- Do subjects and verbs agree?