

# NORTH STAR 3e Level 2

Name \_\_\_\_\_

## Video Activity Worksheet

### Unit 5: Etiquette

#### Netiquette

### Comprehension

#### Predict

*This video discusses the use of e-mail in our society. Before you watch the video, answer the question.*

Do you think e-mail is useful?

#### Focus

*Watch the video. Answer the following question.*

What does the word “netiquette” mean?

#### Comprehension A

*Choose True or False. Circle T or F.*

- |   |   |   |
|---|---|---|
| 1. When you e-mail office mates, you should always include their boss, too. | T | F |
| 2. You should use manners in e-mail.  | T | F |
| 3. It's easy to tell if somebody is joking in an e-mail.                    | T | F |
| 4. You should check over your e-mail before you hit “send.”                 | T | F |

#### Comprehension B

*Choose the correct answer. Circle a, b, or c.*

1. What does writing in ALL CAPS indicate in an e-mail?
  - a. You don't know which words should get capitalized.
  - b. You are shouting.
  - c. You are a bad typist.
2. Why do you need to be careful before you “reply all”?
  - a. People get annoyed with unnecessary e-mail.
  - b. Once the e-mail is sent, you can't get it back.
  - c. E-mail is too impersonal to use.



## Speaking

**Choose one of the topics. Record and submit a one-to-two-minute response.**

- Have you ever made a mistake with e-mail? What happened? How could you have avoided that mistake?
- Some people think that e-mail helps to bring people closer together because it is easy to communicate. Other people disagree because with e-mail, you don't have face-to-face contact. What do you think?

## Writing

**What would you tell somebody about using e-mail? Write some rules about e-mail that you think are important.**

