

Correlations¹

Unit	Correlations to National Standards			Correlations to State Standards	
	SCANS Competencies	CASAS Life Skill Competencies	EFF Content Standards	Florida	Texas
1 Your life page 1	<ul style="list-style-type: none"> Interpersonal: Interprets and communicates Information: Organizes data 	0.1.1, 0.1.4, 0.1.5, 0.2.1, 0.2.2, 2.3.3, 2.5.8, 2.7.2, 2.7.3, 3.2.1, 3.5.5, 4.1.1, 4.1.2, 4.1.5, 4.1.6, 4.1.7, 4.1.8, 4.4.1, 4.4.4, 4.8.7, 5.1.2, 5.1.6, 7.1.3, 7.2.1, 7.2.6, 7.4.7, 7.5.1, 7.5.2, 7.5.6, 8.1.1, 8.1.2, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> • Speak So Others Can Understand 1–4 • Plan 1, 2, 4, 5 • Cooperate with Others 1–4 • Take Responsibility for Learning 1, 3, 4, 6 	Student's Book: 52.02, 52.03, 54.01, 56.02, 63.01, 64.01, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.13, 66.14, 66.15, 67.02, 68.02, 68.03 Workbook: 52.02, 52.03, 52.05, 54.01, 56.02, 64.01, 66.05, 66.10, 67.02	Student's Book: 52.02, 52.03, 54.01, 56.02, 63.01, 64.01, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.13, 66.14, 66.15, 67.02, 68.02, 68.03 Workbook: 52.02, 52.03, 52.05, 54.01, 56.02, 64.01, 66.05, 66.10, 67.02
2 The community page 15	<ul style="list-style-type: none"> Information: Acquires and evaluates data related to locations Interpersonal: Negotiates and plans with culturally diverse companions 	0.1.2, 0.1.5, 0.2.3, 0.2.4, 1.1.3, 1.9.4, 2.1.2, 2.1.7, 2.2.1, 2.2.5, 2.6.1, 2.6.3, 2.7.2, 2.7.3, 2.7.4, 2.7.6, 3.5.8, 3.5.9, 4.1.7, 4.4.3, 4.6.2, 4.8.7, 5.1.6, 6.6.5, 6.6.8, 7.1.3, 7.2.1, 7.2.6, 7.4.7, 7.4.8, 7.5.6, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> • Read with Understanding 2–5 • Observe Critically 1–5 • Plan 1–5 • Cooperate with Others 1–4 • Take Responsibility for Learning 1–5 	Student's Book: 57.01, 57.02, 60.01, 60.02, 60.03, 63.01, 63.02, 64.02, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.14, 66.15, 66.16, 66.17, 67.04, 68.01, 68.02, 68.03 Workbook: 60.01, 60.02, 60.03, 63.02, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.15, 66.16, 66.17, 67.02, 67.04, 68.03	Student's Book: 57.01, 57.02, 60.01, 60.02, 60.03, 63.01, 63.02, 64.02, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.14, 66.15, 66.16, 66.17, 67.04, 68.01, 68.02, 68.03 Workbook: 60.01, 60.02, 60.03, 63.02, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.15, 66.16, 66.17, 67.02, 67.04, 68.03
3 Technology page 29	<ul style="list-style-type: none"> Information: Acquires and evaluates data Technology: Maintains equipment and troubleshoots problems 	0.1.3, 1.6.4, 1.7.3, 1.7.4, 1.7.5, 1.9.5, 1.9.6, 1.9.7, 2.7.2, 2.7.3, 4.1.7, 4.4.3, 4.5.1, 4.5.4, 4.5.6, 4.5.7, 4.6.4, 4.6.5, 4.8.7, 4.9.4, 5.1.6, 7.1.3, 7.2.1, 7.2.6, 7.3.1, 7.3.2, 7.3.3, 7.3.4, 7.4.7, 7.5.3, 7.5.6, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> • Read with Understanding 1–5 • Solve Problems and Make Decisions 1, 2, 4–6 • Plan 1–5 • Resolve Conflict and Negotiate 1–5 • Take Responsibility for Learning 1–6 	Student's Book: 53.01, 53.04, 55.01, 62.04, 63.01, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.13, 66.14, 66.15, 67.02, 68.01, 68.03 Workbook: 53.01, 53.04, 53.05, 66.05, 66.07, 66.08, 66.09, 67.02, 68.03	Student's Book: 53.01, 53.04, 55.01, 62.04, 63.01, 66.02, 66.03, 66.05, 66.07, 66.08, 66.09, 66.13, 66.14, 66.15, 67.02, 67.05, 68.01, 68.03 Workbook: 53.01, 53.04, 53.05, 66.05, 66.07, 66.08, 66.09, 67.02, 68.03
4 The consumer world page 43	<ul style="list-style-type: none"> Interpersonal: Serves customers Information: Acquires and evaluates data 	0.1.4, 0.1.5, 1.3.1, 1.3.3, 1.3.4, 1.3.7, 1.4.1, 1.6.3, 1.7.1, 1.7.4, 1.9.5, 1.9.6, 1.9.7, 2.7.2, 2.7.3, 4.1.7, 4.6.2, 4.6.4, 4.8.7, 5.1.6, 5.6.2, 5.7.1, 7.1.3, 7.2.1, 7.2.6, 7.3.1, 7.3.2, 7.3.3, 7.3.4, 7.4.7, 7.5.6, 8.2.6, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> • Read with Understanding 1–5 • Solve Problems and Make Decisions 1–6 • Plan 1–5 • Resolve Conflict and Negotiate 1–5 • Take Responsibility for Learning 1–6 	Student's Book: 52.01, 53.01, 60.06, 62.01, 62.02, 63.01, 66.02, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 53.01, 60.06, 62.01, 62.02, 66.05, 66.07, 66.09, 66.13, 66.15, 66.16, 67.01, 67.02, 68.03	Student's Book: 52.01, 53.01, 60.06, 62.01, 62.02, 63.01, 66.02, 66.05, 66.07, 66.08, 66.09, 66.10, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 53.01, 60.06, 62.01, 62.02, 66.05, 66.07, 66.09, 66.13, 66.15, 66.16, 67.01, 67.02, 68.03
5 Time page 57	<ul style="list-style-type: none"> Resources: Knows how to allocate time Information: Interprets and communicates information Systems: Understands organizational systems 	0.1.5, 0.1.6, 1.4.2, 1.4.7, 2.1.3, 2.1.8, 2.2.4, 2.3.1, 2.3.2, 2.5.8, 2.7.2, 2.7.3, 3.1.2, 4.1.3, 4.1.7, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.6.3, 4.8.7, 5.1.6, 6.6.6, 7.1.3, 7.2.1, 7.2.3, 7.2.6, 7.4.7, 7.5.6, 8.2.3, 8.2.5, 8.2.6, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> • Read with Understanding 1–5 • Use Math to Solve Problems and Communicate 1–5 • Plan 1–5 • Take Responsibility for Learning 1–6 	Student's Book: 53.03, 53.04, 60.01, 62.01, 63.01, 66.02, 66.05, 66.06, 66.07, 66.09, 66.13, 66.14, 66.15, 67.02, 68.03 Workbook: 53.03, 53.04, 63.01, 66.05, 66.06, 66.07, 66.09, 67.02, 67.04, 68.03	Student's Book: 53.03, 53.04, 60.01, 62.01, 63.01, 66.02, 66.05, 66.06, 66.07, 66.09, 66.13, 66.14, 66.15, 67.02, 68.03 Workbook: 53.03, 53.04, 63.01, 66.05, 66.06, 66.07, 66.09, 67.02, 67.04, 68.03

¹Correlations are also available at www.longman.com/correlations.

Unit	Correlations to National Standards			Correlations to State Standards	
	SCANS Competencies	CASAS Life Skill Competencies	EFF Content Standards	Florida	Texas
6 Supplies and services page 71	<ul style="list-style-type: none"> Interpersonal: Teaches others; Teams with partner Information: Acquires and evaluates data; Uses computer to process information 	0.1.1, 1.1.1, 1.1.4, 1.1.5, 1.1.6, 1.1.7, 1.1.8, 1.1.9, 1.2.1, 1.2.2, 1.2.3, 1.2.4, 1.2.5, 1.3.1, 1.3.3, 1.3.4, 1.3.8, 1.3.9, 1.6.1, 1.7.2, 1.8.5, 1.9.5, 1.9.6, 1.9.7, 2.4.3, 2.4.6, 2.6.4, 2.7.2, 2.7.3, 3.2.1, 3.5.1, 4.1.1, 4.4.3, 4.6.3, 4.7.2, 4.8.7, 4.9.3, 5.1.2, 5.1.6, 6.0.1, 6.0.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> Observe Critically 1–5 Use Math to Solve Problems and Communicate 1–6 Plan 1–5 Take Responsibility for Learning 1–6 	Student’s Book: 66.02, 66.05, 66.07, 66.09, 66.13, 66.14, 66.15, 67.04, 68.03 Workbook: 66.05, 66.07, 66.09, 67.02, 67.04, 68.03	Student’s Book: 66.02, 66.05, 66.07, 66.09, 66.13, 66.14, 66.15, 67.04, 68.03 Workbook: 66.05, 66.07, 66.09, 67.02, 67.04, 68.03
7 Relationships page 85	<ul style="list-style-type: none"> Interpersonal: Works on teams and teaches others Information: Interprets and communicates information 	0.1.4, 1.9.1, 1.9.2, 2.2.2, 2.2.3, 2.5.7, 2.7.2, 2.7.3, 4.1.7, 4.6.1, 4.8.7, 5.1.6, 5.3.1, 5.3.2, 5.3.5, 5.3.7, 5.6.1, 7.1.3, 7.2.1, 7.2.6, 7.3.1, 7.3.2, 7.3.3, 7.3.4, 7.4.7, 7.5.3, 7.5.6, 8.1.3, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> Listen Actively 1–4 Solve Problems and Make Decisions 1–6 Plan 1–5 Guide Others 1–4 Take Responsibility for Learning 1–6 	Student’s Book: 53.04, 56.01, 56.02, 56.03, 60.04, 60.05, 60.06, 61.01, 61.02, 63.01, 63.03, 65.01, 66.02, 66.05, 66.07, 66.09, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 53.04, 56.01, 56.03, 60.04, 60.05, 60.06, 61.02, 63.01, 63.03, 63.04, 65.01, 66.02, 66.05, 66.07, 66.09, 66.13, 66.14, 66.15, 67.01, 68.03	Student’s Book: 53.04, 56.01, 56.02, 56.03, 60.04, 60.05, 60.06, 61.01, 61.02, 63.01, 63.03, 63.04, 65.01, 66.02, 66.05, 66.07, 66.09, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 53.04, 56.01, 56.03, 60.04, 60.0
8 Health and safety page 99	<ul style="list-style-type: none"> Interpersonal: Negotiates and works in teams Systems: Monitors and corrects performance Information: Acquires and evaluates data 	1.6.3, 1.6.4, 2.6.1, 2.6.3, 2.6.4, 2.7.2, 2.7.3, 3.1.1, 3.1.2, 3.1.3, 3.2.3, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.5.3, 3.5.5, 4.4.6, 4.6.1, 4.8.7, 5.1.6, 6.2.4, 6.2.5, 7.1.3, 7.2.1, 7.2.6, 7.3.1, 7.3.2, 7.3.3, 7.3.4, 7.4.7, 7.5.3, 7.5.6, 8.1.3, 8.2.1, 8.2.2, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> Speak So Others Can Understand 1–4 Solve Problems and Make Decisions 1, 3–6 Plan 1–5 Guide Others 1–4 Take Responsibility for Learning 1–6 	Student’s Book: 53.05, 58.01, 58.02, 58.03, 58.04, 66.02, 66.05, 66.07, 66.09, 66.11, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 58.01, 58.04, 66.05, 66.07, 66.08, 66.09, 67.01, 67.02, 68.03	Student’s Book: 53.05, 54.03, 58.01, 58.02, 58.03, 58.04, 66.02, 66.05, 66.07, 66.09, 66.11, 66.13, 66.14, 66.15, 67.01, 68.03 Workbook: 58.01, 58.04, 66.05, 66.07, 66.08, 66.09, 67.01, 67.02, 68.03
9 Money page 113	<ul style="list-style-type: none"> Interpersonal: Works in teams Information: Acquires and evaluates data Systems: Understands organizational systems 	1.1.5, 1.1.6, 1.2.1, 1.2.5, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 1.3.6, 1.4.3, 1.4.6, 1.5.1, 1.5.2, 1.5.3, 1.6.2, 1.8.1, 1.8.2, 1.8.3, 1.8.4, 1.8.5, 1.9.5, 1.9.8, 2.1.1, 2.1.4, 2.1.5, 2.2.4, 2.7.2, 2.7.3, 3.2.3, 3.2.4, 4.7.1, 4.8.7, 5.1.6, 6.0.1, 6.0.2, 6.0.3, 6.0.4, 6.2.1, 6.2.2, 6.2.5, 6.3.1, 6.3.2, 6.4.1, 6.4.3	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> Read with Understanding 1–5 Use Math to Solve Problems and Communicate 1–6 Solve Problems and Make Decisions 1–6 Plan 1–5 Take Responsibility for Learning 1–6 	Student’s Book: 53.02, 57.03, 59.01, 59.02, 59.03, 59.04, 62.03, 62.05, 66.02, 66.05, 66.07, 66.09, 66.11, 66.13, 66.14, 66.15, 67.04, 68.03 Workbook: 53.02, 59.01, 59.02, 59.03, 59.04, 62.03, 63.01, 66.05, 66.07, 66.08, 66.09, 67.02, 68.03	Student’s Book: 53.02, 57.03, 59.01, 59.02, 59.03, 59.04, 62.03, 62.05, 66.02, 66.05, 66.07, 66.09, 66.11, 66.13, 66.14, 66.15, 67.04, 68.03 Workbook: 53.02, 59.01, 59.02, 59.03, 59.04, 62.03, 63.01, 66.05, 66.07, 66.08, 66.09, 67.02, 68.03
10 Your career page 127	<ul style="list-style-type: none"> Information: Interprets and communicates information Systems: Monitors and corrects performance 	1.4.1, 1.4.2, 2.4.1, 2.4.2, 2.7.2, 2.7.3, 4.1.2, 4.1.4, 4.1.5, 4.1.6, 4.1.7, 4.1.8, 4.1.9, 4.4.1, 4.4.2, 4.4.4, 4.6.1, 4.6.2, 4.7.3, 4.8.7, 4.9.1, 5.1.6, 7.1.1, 7.1.2, 7.1.3, 7.2.1, 7.2.6, 7.4.7, 7.5.1, 7.5.2, 7.5.3, 7.5.6, 8.1.1, 8.1.2, 8.3.1, 8.3.2	A full range of EFF Content Standards is included in this unit. The following are emphasized: <ul style="list-style-type: none"> Read with Understanding 2–5 Speak So Others Can Understand 1–4 Listen Actively 1–4 Plan 1–5 Guide Others 1–4 Take Responsibility for Learning 1–6 	Student’s Book: 52.02, 52.04, 52.05, 54.01, 54.02, 63.01, 66.05, 66.06, 66.09, 66.13, 66.14, 66.15, 66.16, 67.02, 68.03 Workbook: 52.02, 52.04, 52.05, 54.01, 63.01, 66.05, 66.06, 66.07, 66.08, 66.09, 67.02, 68.03	Student’s Book: 52.02, 52.04, 52.05, 54.01, 54.02, 63.01, 66.05, 66.06, 66.09, 66.13, 66.14, 66.15, 66.16, 67.02, 68.03 Workbook: 52.02, 52.04, 52.05, 54.01, 63.01, 66.05, 66.06, 66.07, 66.08, 66.09, 67.02, 68.03

Scope and sequence

Unit	Lifeskills	Grammar	Grammar Booster	Social Language
1 Your life page 1 Grammar Booster page GB-1	<ul style="list-style-type: none"> Engage in small talk Ask someone to be a reference Prepare for a job interview Complete a job application 	<ul style="list-style-type: none"> The present perfect continuous Gerunds for describing likes, dislikes, and skills 	<ul style="list-style-type: none"> Present perfect continuous: statements Present perfect continuous: <u>yes/no</u> questions and short answers Present perfect continuous: information questions Gerunds for describing likes, dislikes, and skills 	How to <ul style="list-style-type: none"> initiate conversations give and accept compliments get to know someone
2 The community page 15 Grammar Booster page GB-5	<ul style="list-style-type: none"> Request and give directions Use building diagrams and directories Use public transportation maps Demonstrate elevator etiquette 	<ul style="list-style-type: none"> Imperatives for directions, warnings, requests, and suggestions Indirect commands 	<ul style="list-style-type: none"> Directions, warnings, requests, and suggestions Indirect commands 	How to <ul style="list-style-type: none"> extend and accept invitations ask for directions tell and ask others for directions make plans to meet
3 Technology page 29 Grammar Booster page GB-8	<ul style="list-style-type: none"> Discuss a product warranty Troubleshoot a problem Use telephone product service lines Complete a proof-of-purchase card 	<ul style="list-style-type: none"> The passive voice Review: Irregular past participles 	<ul style="list-style-type: none"> Passive voice: present and past statements Passive voice: questions and short answers 	How to <ul style="list-style-type: none"> admit a possible error reassure a worried person empathize express worry about consequences
4 The consumer world page 43 Grammar Booster page GB-11	<ul style="list-style-type: none"> Request a brand Discuss a defective, discontinued, or recalled product and seek resolution Ask for service in a gas station Write consumer complaint letters 	<ul style="list-style-type: none"> <u>Used to</u> Comparisons with <u>as</u> and <u>not as</u> Review: Comparative forms 	<ul style="list-style-type: none"> <u>Used to</u>: statements <u>Used to</u>: questions and answers Comparisons with <u>as</u> + adjective + <u>as</u> Comparative forms: review 	How to <ul style="list-style-type: none"> confirm another's opinion express disappointment express regret offer an alternative
5 Time page 57 Grammar Booster page GB-16	<ul style="list-style-type: none"> Discuss payment Compute pay Reschedule events Clarify job expectations Understand the importance of punctuality 	<ul style="list-style-type: none"> Verbs followed by infinitives Verbs followed by objects and infinitives 	<ul style="list-style-type: none"> Verbs followed by infinitives: statements and questions Verbs followed by objects and infinitives 	How to <ul style="list-style-type: none"> reschedule events provide reasons interrupt politely ask for repetition ask for permission clarify expectations

	Vocabulary	Civics/Culture Concepts	Math Concepts and Practical Math Skills	Critical Thinking Skills
	<ul style="list-style-type: none"> • Good and bad weather adjectives • Expressions of surprise • Occupations and allied skills 	<ul style="list-style-type: none"> • Appropriate job interview dress and demeanor 	<ul style="list-style-type: none"> • Understand gradations along a continuum • Distinguish between a period of time and a point in time 	<ul style="list-style-type: none"> • Classifies behavior as appropriate and inappropriate
	<ul style="list-style-type: none"> • Directions in building interiors • Responses to social invitations 	<ul style="list-style-type: none"> • Appropriate punctuality for social invitations 	<ul style="list-style-type: none"> • Understand spatial relationships • Use ordinal numbers • Give and follow sequential directions 	<ul style="list-style-type: none"> • Interprets maps • Analyzes problems depicted in picture • Compares and contrasts map resources
	<ul style="list-style-type: none"> • Equipment, machines, and appliances • Machine maintenance • Mechanical problems • Computer malfunctions 	<ul style="list-style-type: none"> • Rights afforded by product warranties • Employer expectations that workers report equipment breakdowns 	<ul style="list-style-type: none"> • Understand and apply time limitations and other numerical terms of warranties (miles) • Understand time sensitivity of proof-of-purchase cards 	<ul style="list-style-type: none"> • Interprets a product warranty • Compares and contrasts service receipts
	<ul style="list-style-type: none"> • Phrases to describe good and bad quality • Locations in a store • Ways to make good on a complaint • Products for babies and children 	<ul style="list-style-type: none"> • Consumer Product Safety Commission and product safety recalls • Civic responsibility for the environment • EPA rules 	<ul style="list-style-type: none"> • Understand spatial relationships • Understand concept of equivalence of value • Understand U.S. units of measurement (quarts) • Understand motor oil viscosity 	<ul style="list-style-type: none"> • Compares and contrasts consumer behavior in a native country with the U.S.A. • Compares and contrasts present and past life
	<ul style="list-style-type: none"> • Payment options • Wages and hours • Time expressions 	<ul style="list-style-type: none"> • Fair Labor Standards Act: minimum wage and entitlement to overtime pay • Company time vs. personal time 	<ul style="list-style-type: none"> • Use addition and subtraction to calculate wage requirements for tipped employees • Calculate time and a half and double time based on hourly rate • Calculate weekly earnings based on hourly wage 	<ul style="list-style-type: none"> • Compares and contrasts payment options • Understands consequences

Scope and sequence

Unit	Lifeskills	Grammar	Grammar Booster	Social Language
6 Supplies and services page 71 Grammar Booster page GB-18	<ul style="list-style-type: none"> • Use food coupons • Order supplies by phone or online • Use unit pricing • Comparison shop • Determine the “best buy” 	<ul style="list-style-type: none"> • Conclusions with <u>must</u> • Exclamations with <u>What</u> 	<ul style="list-style-type: none"> • Conclusions with <u>must</u> • Exclamations with <u>What</u> 	How to <ul style="list-style-type: none"> • agree emphatically • offer suggestions
7 Relationships page 85 Grammar Booster page GB-21	<ul style="list-style-type: none"> • Ask about and understand rules and laws • Offer congratulations or sympathy • Understand a summons for violation of a rule 	<ul style="list-style-type: none"> • Impersonal <u>it</u> (with adjectives and infinitives) 	<ul style="list-style-type: none"> • Impersonal <u>it</u>: statements and questions 	How to <ul style="list-style-type: none"> • express uncertainty • ask someone to be more considerate • apologize • ask a stranger about a rule or law • offer sympathy and express appreciation
8 Health and safety page 99 Grammar Booster page GB-23	<ul style="list-style-type: none"> • Return an item to the supermarket • Send food back in a restaurant • Fill a prescription • Read directions and warnings • Use over-the-counter medications appropriately 	<ul style="list-style-type: none"> • Review: Possessive adjectives • Review: Possessive nouns • Possessive pronouns 	<ul style="list-style-type: none"> • Possession: possessive adjectives: <u>my, your, his, her, their, our</u> • Possession: possessive nouns • Possession: possessive pronouns: <u>mine, yours, his, hers, its, ours, theirs</u> 	How to <ul style="list-style-type: none"> • show concern • state one’s purpose • confirm information • complain about purchased food
9 Money page 113 Grammar Booster page GB-26	<ul style="list-style-type: none"> • Avoid consequences of personal debt • Evaluate bank services • Understand credit and debit cards • Read the fine print • Interpret credit card statements 	<ul style="list-style-type: none"> • Conditional sentences • <u>Keep</u> + gerund 	<ul style="list-style-type: none"> • Conditional sentences • <u>Keep</u> and gerund 	How to <ul style="list-style-type: none"> • offer good and bad financial news • discuss problems with debt • offer advice
10 Your career page 127 Grammar Booster page GB-29	<ul style="list-style-type: none"> • Phone for an interview • Offer job history and references • Accept positive feedback • Discuss career goals • Praise others 	<ul style="list-style-type: none"> • Review: The simple present tense and the present continuous • Review: The present perfect and the present perfect continuous 	<ul style="list-style-type: none"> • Review: Simple present and present continuous • Review: Present perfect and present perfect continuous 	How to <ul style="list-style-type: none"> • move to a first-name basis • accept compliments • explain reasons for actions

	Vocabulary	Civics/Culture Concepts	Math Concepts and Practical Math Skills	Critical Thinking Skills
	<ul style="list-style-type: none"> Containers Units of measure Abbreviations of quantity 	<ul style="list-style-type: none"> The entitlement of consumers to unit pricing so they can determine the “best buy” 	<ul style="list-style-type: none"> Convert between unit price and total price Compare regular prices with specials to determine savings Appreciate and calculate savings based on buying larger quantity Understand U.S. units of measurement 	<ul style="list-style-type: none"> Compares and contrasts values Draws conclusions Classifies products by unit of measure
	<ul style="list-style-type: none"> Expressions of uncertainty Conversation starters Adjectives of emotion 	<ul style="list-style-type: none"> Ignorance of the law is no excuse. The importance of neighborhood etiquette 	<ul style="list-style-type: none"> Interpret signs that stipulate time periods when parking is illegal Consider relationship between fines and gravity of infractions Calculate penalties on unpaid fines 	<ul style="list-style-type: none"> Compares and contrasts customs and laws in a native country and U.S.A.
	<ul style="list-style-type: none"> Complaints about food purchased Medicine label terms 	<ul style="list-style-type: none"> The right to return food sold after its sell-by date The responsibility to use safe food-handling practices at home and on the job 	<ul style="list-style-type: none"> Compare package label and calendar date to determine freshness of a food item Understand medicine dosage, frequency of administration, and maximum daily dosage based on age of patient 	<ul style="list-style-type: none"> Analyzes medications Compares food-handling customs Applies warnings on medications
	<ul style="list-style-type: none"> Bank services and accounts Good and bad financial news Expressions of satisfaction and dissatisfaction Complaints about bank services 	<ul style="list-style-type: none"> Consumer rights to fair credit practices are protected by the Federal Trade Commission. 	<ul style="list-style-type: none"> Understand concept of a mortgage Understand concepts of interest and interest rate and how they apply to different bank services and accounts Decide how much to pay on a monthly credit card bill 	<ul style="list-style-type: none"> Compares bank services Solves debt-related problems Decides how much to pay on a credit card bill
	<ul style="list-style-type: none"> Responses to compliments On-the-job educational opportunities 	<ul style="list-style-type: none"> The nature of employee-boss relationships 	<ul style="list-style-type: none"> Understand performance review periods (quarterly, yearly) 	<ul style="list-style-type: none"> Identifies reasons to change jobs