

# Correlations<sup>1</sup>

Unit	Correlations to National Standards			Correlations to State Standards	
	SCANS Competencies	CASAS Life Skill Competencies	EFF Content Standards	Florida	Texas
<b>1</b> <b>Your life and work</b> page 1	<ul style="list-style-type: none"> <li>Participates as a member of a team</li> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> </ul>	1.2.5, 4.8.1, 4.8.3	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Guide Others 1</li> </ul>	Student’s Book: 74.01, 74.02, 80.02, 83.06, 83.10, 83.14, 85.01  Workbook: 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 73.03, 74.01, 74.02, 80.02, 83.06, 83.10, 83.14, 85.01  Workbook: 73.03, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03
<b>2</b> <b>Your environment</b> page 15	<ul style="list-style-type: none"> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> <li>Communicates ideas to justify position</li> </ul>	1.4.2, 1.4.3, 1.4.5, 1.4.7, 1.4.8, 1.7.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Guide Others 1</li> </ul>	Student’s Book: 73.01, 73.02, 74.03, 78.01, 79.01, 79.02, 80.02, 83.06, 83.10, 83.13, 83.14  Workbook: 73.02, 78.01, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 73.01, 73.02, 73.03, 74.03, 78.01, 79.01, 79.02, 80.02, 83.06, 83.10, 83.13, 83.14  Workbook: 73.02, 73.03, 78.01, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03
<b>3</b> <b>Your equipment and machines</b> page 29	<ul style="list-style-type: none"> <li>Participates as a member of a team</li> <li>Acquires and evaluates information</li> <li>Completes charts and surveys</li> <li>Communicates ideas to justify position</li> </ul>	1.9.1, 1.9.7, 2.7.2, 3.4.2	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Solve Problems and Make Decisions 3</li> </ul>	Student’s Book: 72.01, 75.02, 77.02, 77.03, 77.04, 78.01, 78.02, 83.05, 83.06, 83.08, 83.10, 83.14, 83.15, 84.01, 84.03, 85.03  Workbook: 72.01, 75.02, 77.02, 77.03, 77.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 72.01, 73.03, 75.02, 77.02, 77.03, 77.04, 78.01, 78.02, 83.05, 83.06, 83.08, 83.10, 83.14, 83.15, 84.01, 85.03  Workbook: 72.01, 73.03, 75.02, 77.02, 77.03, 77.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03
<b>4</b> <b>Your customers</b> page 43	<ul style="list-style-type: none"> <li>Acquires and evaluates information</li> <li>Serves customers</li> <li>Uses computers to access and process data</li> </ul>	1.6.2, 2.7.2, 4.8.3, 4.8.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> </ul>	Student’s Book: 73.02, 74.03, 77.01, 79.03, 80.02, 83.06, 83.10, 83.14, 83.15, 83.16, 84.02, 85.01  Workbook: 73.02, 77.01, 79.03, 83.05, 83.06, 83.08, 83.10, 83.14, 84.02, 85.03	Student’s Book: 73.02, 73.03, 74.03, 77.01, 79.03, 80.02, 83.06, 83.10, 83.14, 83.15, 84.02, 85.01  Workbook: 73.02, 73.03, 77.01, 79.03, 83.05, 83.06, 83.08, 83.10, 83.14, 84.02, 85.03
<b>5</b> <b>Your time</b> page 57	<ul style="list-style-type: none"> <li>Knows how to allocate time</li> <li>Understands consequences of missed deadlines</li> <li>Participates as a member of a team</li> </ul>	2.7.2, 3.2.2, 4.8.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–4</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Plan 1–5</li> </ul>	Student’s Book: 73.02, 75.05, 82.01, 82.02, 83.01, 83.06, 83.10, 83.13, 83.14, 83.16, 84.01, 84.03  Workbook: 73.02, 83.01, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 73.02, 73.03, 75.05, 82.01, 82.02, 83.01, 83.06, 83.10, 83.13, 83.14, 84.01  Workbook: 73.02, 73.03, 83.01, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03

<sup>1</sup>Correlations are also available at [www.longman.com/correlations](http://www.longman.com/correlations).

Unit	Correlations to National Standards			Correlations to State Standards	
	SCANS Competencies	CASAS Life Skill Competencies	EFF Content Standards	Florida	Texas
<b>6</b> <b>Your supplies and resources</b> page 71	<ul style="list-style-type: none"> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> </ul>	2.4.1, 3.2.3, 3.2.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Observe Critically 1</li> </ul>	Student’s Book: 74.03, 75.01, 75.02, 79.03, 79.04, 83.02, 83.05, 83.06, 83.10, 83.13, 83.14, 84.02, 85.03  Workbook: 75.01, 75.02, 79.03, 79.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.02, 85.03	Student’s Book: 73.03, 74.03, 75.01, 75.02, 79.03, 79.04, 83.02, 83.05, 83.06, 83.10, 83.13, 83.14, 84.02, 85.03  Workbook: 73.03, 75.01, 75.02, 79.03, 79.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.02, 85.03
<b>7</b> <b>Your relationships</b> page 85	<ul style="list-style-type: none"> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> <li>Organizes and maintains information</li> </ul>	1.6.4, 5.1.6, 5.3.3, 7.4.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–5</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> </ul>	Student’s Book: 77.02, 77.03, 80.01, 80.03, 80.04, 83.02, 83.03, 83.07, 83.08, 83.10, 83.11, 83.14, 85.03  Workbook: 75.02, 80.01, 80.04, 83.03, 83.05, 83.06, 83.08, 83.10, 83.12, 83.14, 85.03	Student’s Book: 73.03, 77.02, 77.03, 80.01, 80.03, 80.04, 83.02, 83.03, 83.07, 83.08, 83.10, 83.11, 83.14, 85.03  Workbook: 73.03, 75.02, 80.01, 80.04, 83.03, 83.05, 83.06, 83.08, 83.10, 83.12, 83.14, 85.03
<b>8</b> <b>Your health and safety</b> page 99	<ul style="list-style-type: none"> <li>Participates as a member of a team</li> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> <li>Communicates ideas to justify position</li> </ul>	2.7.2, 3.5.2, 7.2.3, 7.4.4	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3, 5</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Observe Critically 3, 4</li> </ul>	Student’s Book: 75.01, 75.02, 75.03, 75.04, 80.01, 83.06, 83.10, 83.14, 84.01, 84.03  Workbook: 75.01, 75.03, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 73.03, 75.01, 75.02, 75.03, 75.04, 80.01, 83.06, 83.10, 83.14, 84.01  Workbook: 73.03, 75.01, 75.03, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03
<b>9</b> <b>Your money</b> page 113	<ul style="list-style-type: none"> <li>Acquires and evaluates information</li> <li>Uses computers to access and process data</li> <li>Communicates ideas to justify position</li> </ul>	1.3.1, 1.3.2, 1.3.3, 1.8.4, 7.1.1	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Resolve Conflict and Negotiate 1, 3, 4</li> </ul>	Student’s Book: 76.01, 76.02, 83.04, 83.06, 83.10, 83.14  Workbook: 76.01, 76.02, 83.05, 83.06, 83.08, 83.10, 83.14, 85.03	Student’s Book: 73.03, 76.01, 76.02, 83.04, 83.06, 83.10, 83.14  Workbook: 73.03, 76.01, 76.02, 83.05, 83.06, 83.08, 83.10, 83.14, 85.03
<b>10</b> <b>Your career</b> page 127	<ul style="list-style-type: none"> <li>Communicates ideas to justify position</li> <li>Evaluates and communicates information</li> <li>Understands systems</li> </ul>	0.1.2, 4.1.2, 7.1.1	A full range of EFF Content Standards are included in this unit. The following are emphasized: <ul style="list-style-type: none"> <li>Read With Understanding 1–3</li> <li>Convey Ideas in Writing 1</li> <li>Speak So Others Can Understand 1–3</li> <li>Listen Actively 1–3</li> <li>Cooperate With Others 1–3</li> </ul>	Student’s Book: 69.01, 69.02, 69.03, 69.04, 69.05, 70.01, 70.02, 70.03, 70.04, 70.05, 71.01, 71.02, 80.01, 83.04, 83.06, 83.10, 83.14  Workbook: 69.01, 69.02, 69.03, 69.04, 69.05, 70.01, 70.02, 70.03, 70.04, 71.01, 83.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 84.03, 85.03	Student’s Book: 69.01, 69.02, 69.03, 69.04, 69.05, 70.01, 70.02, 70.03, 70.04, 70.05, 71.01, 71.02, 73.03, 80.01, 83.04, 83.06, 83.10, 83.14  Workbook: 69.01, 69.02, 69.03, 69.04, 69.05, 70.01, 70.02, 70.03, 70.04, 71.01, 73.03, 83.04, 83.05, 83.06, 83.08, 83.10, 83.14, 84.01, 85.03

# Scope and sequence

Unit	Workplace Skills	Lifeskills	Grammar	Grammar Booster
<b>1</b> <b>Your life and work</b> page 1 Grammar Booster page GB-1	<ul style="list-style-type: none"> <li>• Agrees to a task</li> <li>• Gives a legitimate excuse if unable</li> <li>• Offers to help in another way</li> </ul>	<ul style="list-style-type: none"> <li>• Avoids telemarketing fraud</li> <li>• Declines an offer</li> <li>• Learns about volunteerism in the community</li> </ul>	<ul style="list-style-type: none"> <li>• The simple present tense with habitual actions, unchanging facts, and adverbs of frequency</li> <li>• The present continuous for actions in progress</li> <li>• Non-action verbs</li> </ul>	<ul style="list-style-type: none"> <li>• The simple present tense and the present continuous</li> </ul>
<b>2</b> <b>Your environment</b> page 15 Grammar Booster page GB-4	<ul style="list-style-type: none"> <li>• Offers service agreeably</li> <li>• Negotiates time</li> </ul>	<ul style="list-style-type: none"> <li>• Describes a housing emergency</li> <li>• Understands a checklist for apartment hunters</li> <li>• Understands tenant rights and needs</li> </ul>	<ul style="list-style-type: none"> <li>• The present perfect</li> <li>• The present perfect vs. the simple present tense</li> <li>• The present perfect with <u>for</u> or <u>since</u></li> </ul>	<ul style="list-style-type: none"> <li>• The present perfect: <u>already</u>, <u>yet</u>, <u>still</u>, <u>ever</u>, and <u>never</u></li> <li>• The present perfect review: <u>for</u> and <u>since</u></li> </ul>
<b>3</b> <b>Your equipment and machines</b> page 29 Grammar Booster page GB-7	<ul style="list-style-type: none"> <li>• Keeps cool under pressure</li> </ul>	<ul style="list-style-type: none"> <li>• Understands traffic violations</li> <li>• Drives safely</li> <li>• Avoids road rage</li> </ul>	<ul style="list-style-type: none"> <li>• Gerunds and their functions</li> <li>• Infinitives of purpose</li> </ul>	<ul style="list-style-type: none"> <li>• Using gerunds</li> <li>• Infinitives of purpose</li> <li>• Verbs followed by infinitives (review)</li> </ul>
<b>4</b> <b>Your customers</b> page 43 Grammar Booster page GB-11	<ul style="list-style-type: none"> <li>• Responds politely to requests and complaints</li> <li>• Clarifies credit card information and customer needs</li> </ul>	<ul style="list-style-type: none"> <li>• Makes hotel reservations</li> <li>• Checks in at a hotel</li> <li>• Evaluates travel offers</li> </ul>	<ul style="list-style-type: none"> <li>• <u>Some</u> and <u>any</u> with an indefinite amount or number</li> </ul>	<ul style="list-style-type: none"> <li>• <u>Some</u> and <u>any</u></li> </ul>
<b>5</b> <b>Your time</b> page 57 Grammar Booster page GB-13	<ul style="list-style-type: none"> <li>• Understands consequences of missing deadlines</li> <li>• Returns to work promptly after breaks</li> </ul>	<ul style="list-style-type: none"> <li>• Manages time</li> <li>• Prioritizes activities</li> <li>• Plans to meet deadlines</li> </ul>	<ul style="list-style-type: none"> <li>• <u>If</u> in conditional sentences for both real and unreal conditions</li> <li>• Verb forms in conditional sentences</li> <li>• Order of clauses in conditional sentences</li> </ul>	<ul style="list-style-type: none"> <li>• Conditional sentences</li> <li>• Conditional questions</li> <li>• Order of clauses in conditional sentences</li> </ul>

	<b>Social Language</b>	<b>Vocabulary</b>	<b>Civics/Culture Concepts</b>	<b>Math Concepts and Practical Math Skills</b>	<b>Critical Thinking Skills</b>
	<p>How to</p> <ul style="list-style-type: none"> <li>• agree to contribute to a good cause</li> <li>• decline a telemarketer’s solicitation</li> </ul>	<ul style="list-style-type: none"> <li>• Ways to volunteer</li> <li>• Ways to decline an offer</li> </ul>	<ul style="list-style-type: none"> <li>• Community volunteerism is a cultural tradition.</li> <li>• It’s OK to decline a telemarketer’s call.</li> </ul>	<ul style="list-style-type: none"> <li>• Understand making a cash contribution or writing a check to contribute to a good cause</li> <li>• Understand that charitable contributions are deductible from income taxes</li> </ul>	<ul style="list-style-type: none"> <li>• Decides how to respond to a telemarketer</li> <li>• Compares and contrasts volunteering in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>• request emergency repairs</li> <li>• describe outages</li> </ul>	<ul style="list-style-type: none"> <li>• Household emergencies</li> <li>• Utilities</li> <li>• Fair housing and equal opportunity terms</li> </ul>	<ul style="list-style-type: none"> <li>• Rights and responsibilities are stated in a lease.</li> <li>• Entitlement of renters to act on housing discrimination</li> <li>• The Fair Housing Act</li> </ul>	<ul style="list-style-type: none"> <li>• Understand the financial responsibilities of tenant and landlord as expressed in a lease</li> <li>• Use cardinal numbers in writing addresses and dates</li> </ul>	<ul style="list-style-type: none"> <li>• Determines if a landlord committed a violation</li> <li>• Compares and contrasts tenant rights in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>• respond appropriately to a police officer</li> <li>• express regret related to traffic violations</li> <li>• describe an accident</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic violations</li> <li>• Car accidents</li> <li>• Reactions to car accidents</li> <li>• Examples of aggressive driving</li> <li>• Emergency equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate response to a police officer in a traffic stop</li> <li>• Avoidance of aggressive driving</li> <li>• The responsibility to carry safety equipment in a car</li> </ul>	<ul style="list-style-type: none"> <li>• Understand U.S. units of measurement (miles per hour)</li> <li>• Use addition to calculate a score</li> <li>• Interpret a numerical score</li> </ul>	<ul style="list-style-type: none"> <li>• Compares and contrasts traffic and driving in U.S.A. and home country</li> <li>• Analyzes consequences</li> <li>• Evaluates safety equipment</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>• request hotel amenities</li> <li>• respond to a request or complaint</li> <li>• complain about service</li> </ul>	<ul style="list-style-type: none"> <li>• Hotel room amenities</li> <li>• Hotel services</li> <li>• Hotel room features</li> </ul>	<ul style="list-style-type: none"> <li>• The consumer’s responsibility to evaluate travel offers</li> <li>• Entitlement of travelers to protect against fraud</li> </ul>	<ul style="list-style-type: none"> <li>• Understand charges on a hotel bill</li> <li>• Understand the advantages and disadvantages of traveler’s checks, cash, credit cards, and ATM cards in traveling</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluates travel offers</li> <li>• Makes decisions related to travel offers</li> <li>• Compares and contrasts tourism in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>• express dismay</li> <li>• offer advice</li> <li>• apologize for missing an appointment</li> </ul>	<ul style="list-style-type: none"> <li>• Consequences of missing a deadline</li> <li>• Appointments</li> <li>• Time management</li> </ul>	<ul style="list-style-type: none"> <li>• The responsibility to know deadlines for driver’s license, voter registration, and childhood immunizations</li> </ul>	<ul style="list-style-type: none"> <li>• Calculate spans of time and prioritize actions based on them</li> <li>• Interpret a library overdue policy and calculate overdue charges</li> </ul>	<ul style="list-style-type: none"> <li>• Determines solutions to time problems</li> <li>• Compares and contrasts life in U.S.A. and home country</li> <li>• Understands consequences</li> </ul>

# Scope and sequence

Unit	Workplace Skills	Lifeskills	Grammar	Grammar Booster
<b>6</b> <b>Your supplies and resources</b> page 71 Grammar Booster page GB-16	<ul style="list-style-type: none"> <li>Estimates costs accurately</li> <li>Puts agreements in writing</li> </ul>	<ul style="list-style-type: none"> <li>Asks for a written estimate</li> <li>Makes an agreement</li> <li>Understands homeowner's, car, and life insurance</li> </ul>	<ul style="list-style-type: none"> <li>Definition of a sentence</li> <li>Punctuating sentences</li> <li>Capitalization rules</li> </ul>	<ul style="list-style-type: none"> <li>The sentence</li> <li>Other punctuation rules</li> </ul>
<b>7</b> <b>Your relationships</b> page 85 Grammar Booster page GB-18	<ul style="list-style-type: none"> <li>Approaches customers respectfully in difficult circumstances</li> </ul>	<ul style="list-style-type: none"> <li>Understands the elements of the U.S. justice system</li> <li>States opinions respectfully</li> </ul>	<ul style="list-style-type: none"> <li>Reporting a person's words in direct speech</li> <li>Using a comma in quotations</li> <li>Reporting a person's words in indirect speech</li> </ul>	<ul style="list-style-type: none"> <li>Reporting a person's words: direct speech</li> <li>Reporting a person's words: indirect speech</li> </ul>
<b>8</b> <b>Your health and safety</b> page 99 Grammar Booster page GB-21	<ul style="list-style-type: none"> <li>Keeps records in order to evaluate and plan</li> </ul>	<ul style="list-style-type: none"> <li>Avoids quackery</li> <li>Separates weight-loss facts from myths</li> <li>Makes daily food choices based on the Food Guide Pyramid</li> </ul>	<ul style="list-style-type: none"> <li>Expressing regrets with <u>should have</u> or <u>shouldn't have</u></li> <li>Negative <u>yes/no</u> questions</li> </ul>	<ul style="list-style-type: none"> <li><u>Should have/shouldn't have</u></li> <li>Negative <u>yes/no</u> questions</li> </ul>
<b>9</b> <b>Your money</b> page 113 Grammar Booster page GB-24	<ul style="list-style-type: none"> <li>Explains terms of employment offers</li> </ul>	<ul style="list-style-type: none"> <li>Borrows money from a friend</li> <li>Agrees to repay a loan</li> </ul>	<ul style="list-style-type: none"> <li>Spelling reminders</li> <li>Connecting ideas with <u>but</u> and <u>so</u></li> </ul>	<ul style="list-style-type: none"> <li>Common misspellings</li> <li>Connecting ideas with <u>and</u>, <u>but</u>, and <u>so</u></li> </ul>
<b>10</b> <b>Your career</b> page 127 Grammar Booster page GB-28	<ul style="list-style-type: none"> <li>Politely informs employer about a job offer</li> <li>Negotiates a counteroffer</li> <li>Gives notice appropriately</li> <li>Writes a job history and resume</li> </ul>	<ul style="list-style-type: none"> <li>Tells someone about a hard choice</li> </ul>	<ul style="list-style-type: none"> <li>The past unreal conditional</li> </ul>	<ul style="list-style-type: none"> <li>The past unreal conditional</li> </ul>

	<b>Social Language</b>	<b>Vocabulary</b>	<b>Civics/Culture Concepts</b>	<b>Math Concepts and Practical Math Skills</b>	<b>Critical Thinking Skills</b>
	<p>How to</p> <ul style="list-style-type: none"> <li>ask for a written estimate</li> <li>ask for and give a recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Services the consumer should get an estimate for</li> <li>Descriptions of good workers</li> <li>Key insurance terms</li> </ul>	<ul style="list-style-type: none"> <li>The importance of having insurance</li> <li>The consumer's right to an estimate</li> <li>It's not rude to ask for a reference.</li> </ul>	<ul style="list-style-type: none"> <li>Compare competitive service estimates</li> <li>Express dates, time, and speed in numbers</li> </ul>	<ul style="list-style-type: none"> <li>Compares and contrasts insurance in U.S.A. and home country</li> <li>Makes home-repair decisions</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>discuss pros and cons of controversial issues</li> <li>agree and disagree respectfully</li> </ul>	<ul style="list-style-type: none"> <li>Opinions pro and con</li> <li>Sample pros and cons of controversial ideas</li> <li>Rules</li> <li>Elements of the U.S. justice system</li> </ul>	<ul style="list-style-type: none"> <li>It's not rude to express ideas and disagree respectfully.</li> <li>The U.S. Constitution and the Bill of Rights</li> <li>The U.S. justice system</li> </ul>	<ul style="list-style-type: none"> <li>Understand payment devices (cash, charge, check) and how to use them</li> <li>Understand that total price is made up of sum of price and tax</li> </ul>	<ul style="list-style-type: none"> <li>Evaluates pros and cons of controversial issues</li> <li>Compares and contrasts the justice system in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>express regrets about food choices</li> <li>suggest a remedy</li> </ul>	<ul style="list-style-type: none"> <li>Ways to take care of health problems</li> <li>The Food Guide Pyramid</li> </ul>	<ul style="list-style-type: none"> <li>The responsibility to understand consequences of good and bad diets</li> <li>The responsibility to evaluate health claims</li> </ul>	<ul style="list-style-type: none"> <li>Understand number of recommended servings from food groups</li> <li>Consider relationship between portion and number of servings</li> </ul>	<ul style="list-style-type: none"> <li>Evaluates diet myths and facts</li> <li>Evaluates a meal plan</li> <li>Compares and contrasts a healthful diet in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>give a reason to borrow money</li> <li>commit to repay a loan</li> <li>share wishes and dreams</li> <li>offer advice on financial aid</li> </ul>	<ul style="list-style-type: none"> <li>Ways to agree and decline</li> <li>Reasons to borrow money from a friend</li> <li>Wishes and dreams</li> <li>Ways to fund dreams that are hard to afford</li> </ul>	<ul style="list-style-type: none"> <li>Awareness of sources of financial assistance</li> <li>Benefits of credit unions</li> <li>Risks of payday loans and work-at-home schemes</li> </ul>	<ul style="list-style-type: none"> <li>Compare loan options (personal loans, credit unions, bank loans, payday loans)</li> <li>Understand start-up fees in work-at-home schemes</li> <li>Understand finance charges on payday loans</li> </ul>	<ul style="list-style-type: none"> <li>Evaluates work-at-home schemes</li> <li>Compares and contrasts lending in U.S.A. and home country</li> </ul>
	<p>How to</p> <ul style="list-style-type: none"> <li>tell an employer about a job offer</li> <li>get a counteroffer</li> </ul>	<ul style="list-style-type: none"> <li>Some reasons to apply for a better job</li> <li>Telling someone about a hard choice</li> <li>Perks, benefits, and other features of good jobs</li> </ul>	<ul style="list-style-type: none"> <li>Employees are entitled to negotiate with employers for a better job, better opportunities, and higher salary.</li> <li>The responsibility to present honest job histories and resumes</li> </ul>	<ul style="list-style-type: none"> <li>Choose jobs based on offers and counteroffers</li> <li>Use chronological format to prepare a job resume</li> </ul>	<ul style="list-style-type: none"> <li>Compares and contrasts life and work in U.S.A. and home country</li> <li>Analyzes resume red flags</li> </ul>