

NEW CUTTING EDGE

INTERMEDIATE

Module 5 Success

- 1 Do you think there are any techniques for being successful at interviews? Talk to your partner.
- 2 You are going to find out how to be successful at job interviews. Type in: www.collegegrad.com. When the main page opens, look at the list on the left of the page and click on **Interview Prep**. First you are going to find out how to prepare for interviews. Click on **Competitive Interview Prep**. What is:
 - a The most important aspect of interviewing? _____
 - b The one thing you must do before an interview? _____
- 3 What do you think you should wear for an interview? Talk to your partner and write your ideas:

Men: _____

Women: _____
- 4 Check what should be worn at an interview by going back to the **Interview Prep** page and clicking on **Dressing for Interview Success**. Write down three things that men should wear and three things that women should wear:

Men: 1 _____ 2 _____ 3 _____

Women: 1 _____ 2 _____ 3 _____
- 5 What do you think are the most typical interview questions? Talk to your partner and make a list of the things you think you might be asked. Now go back to the **Interview Prep** page and click on **Fifty Standard Entry Level Interview Questions**. What are the first three questions?
 - 1 _____?
 - 2 _____?
 - 3 _____?What would you say to these questions? Ask your partner and see what he/she answers.
- 6 Can you do anything after you have had an interview to increase your chances of success? Talk to your partner. Make sure you are on the Interview Prep page and click on **After the Interview**. What are the two most important post-interview techniques?
 - 1 _____
 - 2 _____
- 7 Browse the rest of the site and write down any other useful information about interviewing you can find. Tell your partner this information.

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TEACHER'S NOTES:

Module 5 Success

Aim: For students to find information in English about how to do interviews successfully to link with the theme of the module. This webquest can be used after doing the Writing section at the end of the unit which covers the topic of writing a covering letter.

Time: Approximately 45 minutes.

Materials: Photocopies of the worksheet for each student.

- 1 Students talk to their partners about any techniques they can think of for being successful at interviews.
- 2 Tell students they are going to find out how to be successful at job interviews. Check students have opened the page correctly and have selected **Interview Prep** from the list on the left. Students click on **Competitive Interview Prep** to answer the two questions.
 - a The most important aspect of interviewing? **Attitude**
 - b The one thing you must do before an interview? **Practice**
- 3 Students discuss what they think should be worn at an interview and write their ideas for both men and women.
- 4 To check their ideas students go back to the **Interview Prep** page and click on **Dressing for Interview Success**. Students write down three things that men and women should wear.
- 5 With their partners students make a list of the things that might be asked at an interview. Students then go back to the **Interview Prep** page and click on **Fifty Standard Entry Level Interview Questions**. Students write down the first three questions.
 - 1 **Tell me about yourself.**
 - 2 **What do you want to do with your life?**
 - 3 **Do you have any actual work experience?**

Students then decide what they would say to these questions and ask their partners the questions.

- 6 Students decide with their partners if there is anything which could be done after an interview. Students then open the **After the Interview** section and write down the two most important post-interview techniques.
 - 1 **Call the interviewer to thank them for their time.**
 - 2 **Write the interviewer a short note.**
- 7 Students browse the rest of the site and write down any other useful information about interviewing they can find. Students share their information with their partners.

