



UNIT	Vocabulary*	Conversation Strategies	Grammar	
<p>1</p> <p>Greetings and Small Talk</p> <p><i>Top Notch Song: "Greetings and Small Talk"</i></p>	<ul style="list-style-type: none"> • Customs around the world • Tourist activities 	<ul style="list-style-type: none"> • Ask <u>What have you been up to?</u> or <u>How have you been?</u> to start a conversation • Add information beyond <u>Yes</u> or <u>No</u> to continue a conversation • Use <u>That's great</u> to shift to a new topic 	<ul style="list-style-type: none"> • The present perfect: <u>yet</u>, <u>already</u>, <u>ever</u>, and <u>before</u> • past participles 	<ul style="list-style-type: none"> • Further explanation of form and usage: the present perfect
<p>2</p> <p>Movies and Entertainment</p> <p><i>Top Notch Song: "Better Late Than Never"</i></p>	<ul style="list-style-type: none"> • Explanations for being late • Ways to express likes and dislikes • Movie genres • Adjectives to describe movies 	<ul style="list-style-type: none"> • Use <u>They say</u> to support a suggestion • Use <u>Actually</u> to indicate that what you are about to say may be surprising • Use <u>For real?</u> to convey surprise 	<ul style="list-style-type: none"> • The present perfect: additional uses—<u>for</u> and <u>since</u> • <u>Would rather</u> 	<ul style="list-style-type: none"> • Contrasting the present perfect and the present perfect continuous • Spelling rules for the present participle
<p>3</p> <p>Staying at Hotels</p>	<ul style="list-style-type: none"> • Telephone messages • Hotel room features • Hotel facilities • Hotel room amenities and services 	<ul style="list-style-type: none"> • Use <u>I'd like to</u> to politely state your purpose on the phone • Use <u>That's right</u> to confirm • Use <u>By the way</u> to introduce a new topic or a question 	<ul style="list-style-type: none"> • The future with <u>will</u> • <u>Had better</u> 	<ul style="list-style-type: none"> • Further explanation of usage: future with <u>will</u> and <u>be going to</u> • Degrees of obligation: <u>have to</u>, <u>must</u>, <u>had better</u>, <u>be supposed to</u>, <u>should</u>, <u>ought to</u>, and <u>could</u>
<p>4</p> <p>Cars and Driving</p> <p><i>Top Notch Song: "Wheels around the World"</i></p>	<ul style="list-style-type: none"> • Ways to show concern • Car parts • Types of cars • Bad driving behaviors • Polite address • Phrasal verbs 	<ul style="list-style-type: none"> • Use expressions such as <u>I'm so sorry</u> and <u>How awful</u> to convey concern • Begin a response with <u>Well</u> to introduce an explanation 	<ul style="list-style-type: none"> • The past continuous • Direct object placement with phrasal verbs 	<ul style="list-style-type: none"> • Further explanation of usage: the past continuous • Direct object placement: separable and inseparable phrasal verbs
<p>5</p> <p>Personal Care and Appearance</p>	<ul style="list-style-type: none"> • Personal care products • Salon services • Ways to schedule and pay for personal care • Ways to improve appearance 	<ul style="list-style-type: none"> • Repeat part of a question before answering to clarify • Use <u>Can I get</u> to make a request more polite 	<ul style="list-style-type: none"> • Count and non-count nouns: indefinite quantities and amounts—<u>some</u>, <u>any</u>, <u>a lot of</u>, <u>many</u>, and <u>much</u> • <u>Someone</u> and <u>anyone</u> 	<ul style="list-style-type: none"> • Review of non-count nouns: containers, quantifiers, and other modifiers • <u>Too many</u>, <u>too much</u>, and <u>enough</u> • Indefinite pronouns: <u>something</u>, <u>anything</u>, and <u>nothing</u>

*In *Top Notch*, the term *vocabulary* refers to individual words, phrases, and expressions.

Speaking	Pronunciation	Listening	Reading	Writing
<ul style="list-style-type: none"> • Offer to introduce someone • Get reacquainted with someone • Greet a visitor • Talk about tourist activities • Explain local customs • Ask about life experiences 	<ul style="list-style-type: none"> • Negative contractions 	<ul style="list-style-type: none"> • People ask visitors about what they've done <u>Task:</u> identify activities • A game show <u>Task:</u> describe the guests' life experiences • Conversation with a visitor <u>Task:</u> identify tourist sights visited 	<ul style="list-style-type: none"> • Magazine article about gestures around the world • Customs around the world • Experiences survey 	<ul style="list-style-type: none"> • Write about an experience • Create a guide for visitors to your country on how to behave • Introduce yourself
<ul style="list-style-type: none"> • Apologize for and explain lateness • Offer to pay or return the favor • Compare tastes in movies • Describe movies you've seen lately • Discuss the effects of violence in the media 	<ul style="list-style-type: none"> • Reduction of /h/ 	<ul style="list-style-type: none"> • Movie reviews <u>Task:</u> identify genres and recommendations • Two people choose a movie to see <u>Task:</u> write movie descriptions • Conversations about movies <u>Task:</u> use adjectives to describe the movies 	<ul style="list-style-type: none"> • Magazine article about violence in movies • Movie catalog ads • Movie reviews 	<ul style="list-style-type: none"> • Write a movie review page • Express opinions about violence in media
<ul style="list-style-type: none"> • Leave and take a phone message • Check into and out of a hotel • Discuss hotel room features and facilities • Request housekeeping services • Choose a hotel 	<ul style="list-style-type: none"> • Contractions with <u>will</u> 	<ul style="list-style-type: none"> • Phone calls to a hotel <u>Task:</u> take phone messages • Conversations about hotel reservations <u>Task:</u> write the room features guests want • Requests for hotel room amenities and services <u>Task:</u> identify the services and items requested 	<ul style="list-style-type: none"> • Tourist guide recommending New York hotels • Hotel bill • Hotel preference survey 	<ul style="list-style-type: none"> • Describe the advantages and disadvantages of a hotel • Describe a hotel you've stayed at
<ul style="list-style-type: none"> • Describe a car accident and damage • Express concern • Ask for service and repairs • Describe car problems • Rent a car • Discuss driving rules 	<ul style="list-style-type: none"> • Stress of particles in phrasal verbs 	<ul style="list-style-type: none"> • People describe car accidents <u>Task:</u> identify car damage • Phone calls to a car rental agency <u>Task:</u> infer if the caller rented the car • Conversations with a car rental agent <u>Task:</u> listen for car types 	<ul style="list-style-type: none"> • Magazine article about driving abroad • Online response to car rental request • International road signs • Driving safety survey 	<ul style="list-style-type: none"> • Compare good and bad drivers
<ul style="list-style-type: none"> • Shop for personal care products • Ask for something you can't find • Request salon services • Schedule and pay for personal care • Discuss ways people improve their appearance 	<ul style="list-style-type: none"> • Vowel reduction to /ə/ 	<ul style="list-style-type: none"> • Radio advertisements <u>Task:</u> identify personal care products • Conversations about salon appointments <u>Task:</u> identify salon services • Customers ask about personal care services <u>Task:</u> listen for the services requested and explain what happened 	<ul style="list-style-type: none"> • Advice column about cosmetic surgery • Personal appearance survey 	<ul style="list-style-type: none"> • Write a letter to a magazine's editor • Describe a personal care product you like



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<p>6</p> <p>Eating Well</p>	<ul style="list-style-type: none"> Excuses for not eating something Food passions Lifestyles and health problems Describing food 	<ul style="list-style-type: none"> Use <u>Don't worry about it</u> to decline an apology Use <u>Well</u> to introduce an opinion that differs from someone else's 	<ul style="list-style-type: none"> Negative <u>yes / no</u> questions and <u>Why don't ...?</u> <u>Used to</u> 	<ul style="list-style-type: none"> Further explanation of usage: negative <u>yes / no</u> questions with short answers Further explanation of usage: <u>Why don't / doesn't ...?</u> Further explanation of form: <u>used to</u>
<p>7</p> <p>Psychology and Personality</p> <p><i>Top Notch Song: "The Colors of Love"</i></p>	<ul style="list-style-type: none"> Describing colors Adjectives of emotion Suggestions to cheer someone up Adjectives to describe personality 	<ul style="list-style-type: none"> Use <u>You know...</u> to be less abrupt Use <u>out of the question</u> to indicate opposition Use <u>Really?</u> to indicate a difference of opinion Use <u>Thanks for asking</u> to acknowledge another's concern 	<ul style="list-style-type: none"> Gerunds and infinitives after certain verbs Gerunds after prepositions Expressions with prepositions 	<ul style="list-style-type: none"> Further explanation of form and usage: gerunds and infinitives Negative gerunds
<p>8</p> <p>Enjoying the Arts</p> <p><i>Top Notch Song: "To Each His Own"</i></p>	<ul style="list-style-type: none"> Types of art Common materials Positive adjectives Ways to say you don't like something 	<ul style="list-style-type: none"> Use <u>For one thing</u> to provide one reason among several Use <u>Excuse me</u> to ask for attention in a store 	<ul style="list-style-type: none"> The passive voice: statements and questions 	<ul style="list-style-type: none"> Further explanation of form and usage: the passive voice The passive voice: intransitive verbs
<p>9</p> <p>Living with Computers</p>	<ul style="list-style-type: none"> Computer products and accessories Computer toolbars and commands Internet activities 	<ul style="list-style-type: none"> Use <u>Oh yeah?</u> to show that you are interested Use <u>Everyone says</u> to solicit an opinion Use <u>Well</u> to soften a contradictory opinion Use <u>Why don't you</u> to respectfully offer advice 	<ul style="list-style-type: none"> Comparisons with <u>as ... as</u> The infinitive of purpose 	<ul style="list-style-type: none"> Review: comparatives and superlatives <u>As ... as</u> with adverbs Expressing purpose with <u>in order to</u> and <u>for</u>
<p>10</p> <p>Ethics and Values</p>	<ul style="list-style-type: none"> Ways to acknowledge thanks Ways to express certainty Moral dilemmas Personal values 	<ul style="list-style-type: none"> Use <u>Excuse me</u> to get a stranger's attention Ask <u>You think so?</u> to probe the wisdom of a course of action 	<ul style="list-style-type: none"> Possessive pronouns Factual and unreal conditional sentences 	<ul style="list-style-type: none"> Further explanation of form and usage: factual and unreal conditional sentences

Speaking	Pronunciation	Listening	Reading	Writing
<ul style="list-style-type: none"> • Offer dishes and decline food • Talk about foods you love and hate • Discuss lifestyle changes • Describe unique foods 	<ul style="list-style-type: none"> • <u>Used to</u> 	<ul style="list-style-type: none"> • Conversations about food <u>Task:</u> identify excuses for not eating something • Descriptions of food passions <u>Task:</u> determine each person's food passions • Descriptions of unique foods <u>Task:</u> describe food items 	<ul style="list-style-type: none"> • News article about changing lifestyles and obesity • The healthy-eating pyramid • Lifestyle survey 	<ul style="list-style-type: none"> • Write about lifestyle changes • Describe a dish
<ul style="list-style-type: none"> • State color preferences • Describe your mood and emotions • Cheer someone up • Discuss personality types • Discuss the impact of birth order on relationships 	<ul style="list-style-type: none"> • Reduction of <u>to</u> in infinitive phrases 	<ul style="list-style-type: none"> • Conversations about color preferences <u>Task:</u> write color names and adjectives of emotion • An academic lecture <u>Task:</u> infer definitions of personality • Conversations about emotions <u>Task:</u> describe how each speaker feels about certain things 	<ul style="list-style-type: none"> • Magazine article about the impact of birth order on personality • Color survey • Personality survey 	<ul style="list-style-type: none"> • Describe your own personality • Describe the personality of someone you know well
<ul style="list-style-type: none"> • Recommend a museum • Describe an object • Describe how you decorate your home • Discuss your favorite artists • Express opinions about art 	<ul style="list-style-type: none"> • Emphatic stress 	<ul style="list-style-type: none"> • A biography of Vincent Van Gogh <u>Task:</u> listen for his life events • Conversations about art objects <u>Task:</u> identify the objects discussed 	<ul style="list-style-type: none"> • Magazine article about the role of art in two people's lives • Guide to London museums 	<ul style="list-style-type: none"> • Create a short biography of an artist you like • Describe a piece of art you like
<ul style="list-style-type: none"> • Discuss buying a computer product • Recommend "a better deal" • Troubleshoot a problem • Describe how you use computers • Discuss the benefits and problems of the Internet 	<ul style="list-style-type: none"> • Stress in <u>as ... as</u> phrases 	<ul style="list-style-type: none"> • Conversations about using computers <u>Task:</u> identify computer commands • Descriptions of computer activities <u>Task:</u> listen for things to do on the Internet • Conversations comparing two computer products <u>Task:</u> complete comparative sentences 	<ul style="list-style-type: none"> • Four news articles about serious problems with the Internet • Electronics store website • Consumer information card 	<ul style="list-style-type: none"> • Express your opinion about the social impact of the Internet • Report how you use a computer
<ul style="list-style-type: none"> • Return lost property • Discuss an ethical choice • Express personal values • Discuss honesty • Warn about consequences 	<ul style="list-style-type: none"> • Assimilation of the sounds /d/ + /y/ 	<ul style="list-style-type: none"> • Conversations about personal values <u>Task:</u> identify each person's personal values and infer meaning of key words and phrases 	<ul style="list-style-type: none"> • News article about the Tokyo lost-and-found • Values self-test 	<ul style="list-style-type: none"> • Express opinions about modesty • Write an article about appropriate appearance in your country • Narrate a true story about an ethical choice