








TOP NOTCH FUNDAMENTALS *Scope and Sequence* OF CONTENT AND SKILLS

UNIT	Vocabulary	Vocabulary Booster	Conversation Strategies	Grammar
 Names and Occupations	<ul style="list-style-type: none"> Occupations The alphabet 	<ul style="list-style-type: none"> More occupations 	<ul style="list-style-type: none"> Use <u>Excuse me</u> to initiate a conversation Use <u>And you?</u> to show interest and to continue a conversation Use <u>Excuse me?</u> to ask someone to repeat something 	<ul style="list-style-type: none"> <u>Be</u>: singular statements Singular and plural nouns <u>Be</u>: plural statements <u>Be: yes / no</u> questions and short answers Proper nouns and common nouns
 Relationships <i>Top Notch Song:</i> "Excuse Me, Please"	<ul style="list-style-type: none"> Relationships Titles and names Numbers 0–20 	<ul style="list-style-type: none"> More relationships More titles 	<ul style="list-style-type: none"> Repeat part of a question to clarify before answering Repeat information to confirm 	<ul style="list-style-type: none"> Possessive adjectives and nouns <u>Be</u>: information questions with <u>What</u>
 Directions and Transportation	<ul style="list-style-type: none"> Places in the community Locations and directions Means of transportation 	<ul style="list-style-type: none"> More places in the community 	<ul style="list-style-type: none"> Provide information beyond <u>Yes or No</u> to be helpful Use <u>Yes, that's right</u> to confirm 	<ul style="list-style-type: none"> <u>Be</u>: questions with <u>Where</u> Subject pronoun <u>it</u> <u>There is</u> The imperative
 People <i>Top Notch Song:</i> "Tell Me All about It"	<ul style="list-style-type: none"> Family members Numbers 20–100 Adjectives to describe people 	<ul style="list-style-type: none"> More adjectives to describe people 	<ul style="list-style-type: none"> Use <u>Really?</u> to show interest or surprise Ask follow-up questions for more information and to keep a conversation going 	<ul style="list-style-type: none"> <u>Be</u>: questions with <u>Who</u> <u>Have / has</u>: affirmative statements <u>Be</u>: questions with <u>How old</u> Adjectives <u>Very</u> and <u>so</u>
 Events and Times	<ul style="list-style-type: none"> Time <u>Early, on time, late</u> Events Days of the week Months of the year Ordinal numbers 	<ul style="list-style-type: none"> More events 	<ul style="list-style-type: none"> Use <u>uh-oh</u> to announce that you may have made a mistake Answer a question and then ask a similar one to show interest Add information to make an answer more specific or complete 	<ul style="list-style-type: none"> <u>Be</u>: questions about time Prepositions of time and place
 Clothes	<ul style="list-style-type: none"> Clothes Verbs <u>want, have, need</u> Colors and other descriptive adjectives 	<ul style="list-style-type: none"> More clothes 	<ul style="list-style-type: none"> Use <u>Actually</u> to disagree politely or to correct a prior statement Use <u>Is that all?</u> to encourage a fuller response 	<ul style="list-style-type: none"> <u>This, that, these, those</u> The simple present tense: affirmative statements The simple present tense: statements and <u>yes / no</u> questions Adjectives The simple present tense: information questions
 Home and Work	<ul style="list-style-type: none"> Workplaces and homes Rooms in the home Furniture and appliances in the home and office 	<ul style="list-style-type: none"> More home and office vocabulary 	<ul style="list-style-type: none"> Initiate conversation with <u>So</u> Ask <u>What about you?</u> to continue a conversation Begin an answer with <u>Me?</u> to express humility Start answers with <u>Well</u> to give yourself time to think Ask <u>You do?</u> to show interest or surprise 	<ul style="list-style-type: none"> Prepositions of place <u>There is</u> and <u>There are</u> <u>A lot of</u>

Speaking	Pronunciation	Listening	Reading and Writing
<ul style="list-style-type: none"> • Talk about what you do • Identify people • Politely begin a conversation • Spell names and words 	<ul style="list-style-type: none"> • Syllables 	<ul style="list-style-type: none"> • List of letters <u>Task:</u> Circle the letter you hear • Conversations about names <u>Task:</u> Identify correct spelling and write each name • Lists of and conversations about occupations <u>Task:</u> Identify the correct occupation • Conversations about names and occupations <u>Task:</u> Listen for and write missing information 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Names and occupations • Simple forms and business cards <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write proper and common nouns • Complete a form with name and occupation • Write responses to statements and questions
<ul style="list-style-type: none"> • Introduce people • Ask and answer questions about first and last names, phone numbers, addresses and country of origin • Confirm information 	<ul style="list-style-type: none"> • Stress in two-word pairs 	<ul style="list-style-type: none"> • Introductions <u>Task:</u> Listen for and write relationships • Questions about first and last names <u>Task:</u> Circle the first or last name • Conversations about names and phone numbers <u>Task:</u> Write the phone number 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Article about famous people, their occupations, and country of origin <p><u>Writing</u></p> <ul style="list-style-type: none"> • Fill in a form with your first name, last name, title • Fill in a form with a partner's first name and last name • Write telephone numbers from a listening
<ul style="list-style-type: none"> • Ask about the location of places • Give and get directions • Suggest a means of transportation 	<ul style="list-style-type: none"> • Rising intonation to confirm 	<ul style="list-style-type: none"> • List of places in the community <u>Task:</u> Number the places • Conversations about directions <u>Task:</u> Write the name of the place 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Guide to museums around the world <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write questions and answers about location • Write names of places from a listening • Write directions • List places in your city or town • Answer questions about a reading
<ul style="list-style-type: none"> • Ask who someone is • Identify family members • Ask and answer questions about family • Ask about someone's age • Describe people 	<ul style="list-style-type: none"> • Numbers 	<ul style="list-style-type: none"> • Identifications of family members <u>Task:</u> Identify the correct person • Conversations describing family members <u>Task:</u> Identify the adjectives used in each conversation 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Article about famous people and their families <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write questions with <u>Who</u> • Interview a partner and write about his or her family
<ul style="list-style-type: none"> • Talk about time • Ask if you are late • Reassure someone • Invite someone to an event • Suggest a time to meet • Talk about dates • Ask about birthdays 	<ul style="list-style-type: none"> • Sentence stress 	<ul style="list-style-type: none"> • Conversations about events <u>Task:</u> Identify the time of each event • A radio broadcast of upcoming events <u>Task:</u> Write events on a calendar, under correct day and time • List of dates <u>Task:</u> Circle the dates on a calendar 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Newspaper entertainment section <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write events on a calendar • Write dates as a partner says them • Answer questions, using prepositions of time and place • Write classmates' names
<ul style="list-style-type: none"> • Give and accept compliments about clothes • Compare opinions about clothes • Talk about shopping for clothes • Describe clothes • Talk about wants and needs 	<ul style="list-style-type: none"> • Plural nouns 	<ul style="list-style-type: none"> • Conversations about clothing: likes, wants, needs <u>Task:</u> Identify statements as true or false 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Newspaper ad for a sale at a clothing store <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write names of clothes with <u>this, that, these, or those</u> • Write descriptions of clothes
<ul style="list-style-type: none"> • Talk about where you live, work, or study • Describe your home • Compare opinions about furniture • Talk about homes that you like and why 	<ul style="list-style-type: none"> • <u>Th</u> 	<ul style="list-style-type: none"> • Phone conversations about houses and apartments <u>Task:</u> Identify the best home for each person • Questions about furniture and appliances <u>Task:</u> Write the correct room for each item 	<p><u>Reading</u></p> <ul style="list-style-type: none"> • Newspaper ads for houses and apartments • Descriptions of people's homes <p><u>Writing</u></p> <ul style="list-style-type: none"> • Write a description of a dream house • Write the furniture and appliances in your home • Write comparisons of your home and homes in a reading

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<p>8</p> <p>Activities</p> <p><i>Top Notch Song:</i> "On the Weekend"</p>	<ul style="list-style-type: none"> Daily activities at home Household chores and leisure activities 	<ul style="list-style-type: none"> More household chores 	<ul style="list-style-type: none"> Ask <u>Why do you say that?</u> to elicit more information Use <u>Sounds like</u> to summarize what someone has said Use the expression <u>Long time no see</u> to indicate pleasure upon seeing someone Use <u>No wonder</u> to indicate that a situation has been clarified for you 	<ul style="list-style-type: none"> The simple present tense: spelling rules for the third-person singular The simple present tense: habitual activities Questions with <u>How often</u> Frequency adverbs
<p>9</p> <p>Weather and Ongoing Activities</p>	<ul style="list-style-type: none"> Weather Time expressions 	<ul style="list-style-type: none"> More weather 	<ul style="list-style-type: none"> Identify yourself to initiate a phone conversation Use <u>No kidding</u> to show that you are surprised Use <u>Talk to you later</u> to end an informal conversation 	<ul style="list-style-type: none"> The present continuous: affirmative and negative statements The present continuous: <u>yes / no</u> questions The present continuous: information questions The present participle: spelling rules The present continuous: continuing activities and future plans
<p>10</p> <p>Food</p>	<ul style="list-style-type: none"> Foods: count nouns Places to keep food in a kitchen Drinks and foods: non-count nouns Containers and quantities 	<ul style="list-style-type: none"> More vegetables More fruits 	<ul style="list-style-type: none"> Use <u>How about</u> to make a suggestion Say <u>I'll check</u> to indicate willingness to find information Use <u>Hey</u> to begin a very informal conversation 	<ul style="list-style-type: none"> <u>How many</u> and <u>Are there any</u> Non-count nouns <u>How much</u> and <u>Is there any</u> The present continuous and the simple present tense
<p>11</p> <p>Past Events</p> <p><i>Top Notch Song:</i> "My Favorite Day"</p>	<ul style="list-style-type: none"> Past-time expressions Years Weekend activities Seasons 	<ul style="list-style-type: none"> More weekend activities 	<ul style="list-style-type: none"> Say <u>How's it going?</u> to greet someone informally Say <u>Welcome back</u> to indicate pleasure at seeing someone who has been away 	<ul style="list-style-type: none"> The past tense of <u>be</u> The simple past tense The simple past tense: questions
<p>12</p> <p>Appearance and Health</p>	<ul style="list-style-type: none"> Adjectives to describe hair The face Parts of the body Accidents and injuries Ailments Remedies 	<ul style="list-style-type: none"> More parts of the body 	<ul style="list-style-type: none"> Use <u>What happened?</u> to convey concern about an injury Use <u>I'm sorry to hear that</u> to express sympathy 	<ul style="list-style-type: none"> Use of adjectives for physical description <u>Should</u> for advice
<p>13</p> <p>Abilities and Requests</p>	<ul style="list-style-type: none"> Abilities and skills Adverbs to describe ability Reasons to decline an invitation Requests 	<ul style="list-style-type: none"> More musical instruments 	<ul style="list-style-type: none"> Use phrases such as <u>Sure</u> and <u>No problem</u> to indicate willingness to accede to a request Use <u>Maybe some other time</u> to indicate "no hard feelings" when an invitation has been declined 	<ul style="list-style-type: none"> <u>Can</u> and <u>can't</u> <u>Too</u> + adjective Requests with <u>Could</u> or <u>Can</u>
<p>14</p> <p>Past, Present, and Future Plans</p> <p><i>Top Notch Song:</i> "I Wasn't Born Yesterday"</p>	<ul style="list-style-type: none"> Academic subjects Life events Free-time activities 	<ul style="list-style-type: none"> More academic subjects More free-time activities 	<ul style="list-style-type: none"> Use <u>That's interesting</u> to continue a conversation Initiate an informal conversation with <u>What's new?</u> Begin a sentence with <u>So</u> to draw a conclusion 	<ul style="list-style-type: none"> <u>Would like</u> <u>Be going to</u> for the future Conditions and results in the future

Speaking	Pronunciation	Listening	Reading and Writing
<ul style="list-style-type: none"> Describe your daily activities Tell why you are a morning person or an evening person Describe your schedule Talk about how often you do things Greet an acquaintance you haven't seen in a while 	<ul style="list-style-type: none"> Third-person singular verbs in the simple present tense 	<ul style="list-style-type: none"> Conversations about household chores <u>Task:</u> Identify the correct choice to complete sentences Interviews about transportation <u>Task:</u> Complete a chart, identifying how each person gets to work or school 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Article about robots that perform household chores <p><u>Writing</u></p> <ul style="list-style-type: none"> Write sentences about one's daily activities Write about a partner's daily activities Fill in a weekly schedule Write sentences about habitual activities Write sentences about a reading, using the simple present tense
<ul style="list-style-type: none"> Ask about and describe the weather Ask what someone is doing Make a polite phone call Offer to call back later Discuss plans Make plans to get together 	<ul style="list-style-type: none"> Rising and falling intonation of questions 	<ul style="list-style-type: none"> World weather broadcast <u>Task:</u> Write the weather and temperature for each city Conversations about actions in progress <u>Task:</u> Complete sentences 	<p><u>Reading</u></p> <ul style="list-style-type: none"> A weekly date book Instant messages <p><u>Writing</u></p> <ul style="list-style-type: none"> Fill in a weekly date book Write sentences about your future plans
<ul style="list-style-type: none"> Discuss what to cook Offer and ask for foods at the table Talk about present-time activities Invite someone to join you Describe a recipe 	<ul style="list-style-type: none"> Vowel sounds 	<ul style="list-style-type: none"> Conversations about food <u>Task:</u> Identify the foods in each conversation 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Recipes Weekly schedule <p><u>Writing</u></p> <ul style="list-style-type: none"> Complete a chart with things you eat and drink Write sentences about activities in progress and habitual activities Write ingredients for your own recipe
<ul style="list-style-type: none"> Talk about past activities Express regret Describe a favorite season Ask about and describe a past vacation 	<ul style="list-style-type: none"> The simple past tense ending 	<ul style="list-style-type: none"> List of years <u>Task:</u> Identify the correct year Conversations about events <u>Task:</u> Complete sentences about the day or month of each event 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Descriptions of vacations <p><u>Writing</u></p> <ul style="list-style-type: none"> Write sentences about past activities Write sentences to answer questions about a reading Write a description of a past vacation
<ul style="list-style-type: none"> Describe people Ask about someone who looks familiar Show concern about an injury Talk about an ailment Suggest a remedy 	<ul style="list-style-type: none"> Back-vowel sounds 	<ul style="list-style-type: none"> Descriptions of hair <u>Task:</u> Identify the people described Conversations about injuries <u>Task:</u> Write the injuries Conversations about ailments <u>Task:</u> Identify the ailments 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Descriptions of people <p><u>Writing</u></p> <ul style="list-style-type: none"> Write sentences suggesting remedies Write a description of a classmate
<ul style="list-style-type: none"> Describe abilities Decline an invitation Request help or permission 	<ul style="list-style-type: none"> <u>Can</u> and <u>can't</u> 	<ul style="list-style-type: none"> Requests <u>Task:</u> Identify the picture to match each request 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Article about infant and toddler abilities <p><u>Writing</u></p> <ul style="list-style-type: none"> Write sentences with <u>too</u> and an adjective Complete sentences about abilities, based on a reading
<ul style="list-style-type: none"> Tell your life story Get to know someone's life story Talk about where you were born Announce and respond to good and bad news Ask about free-time activities Ask about future plans 	<ul style="list-style-type: none"> Diphthongs 	<ul style="list-style-type: none"> An interview about someone's childhood <u>Task:</u> Check the statements that are true Conversations about future free-time activities <u>Task:</u> Complete sentences with the activities 	<p><u>Reading</u></p> <ul style="list-style-type: none"> Article about Thor Heyerdahl <p><u>Writing</u></p> <ul style="list-style-type: none"> Write about a partner's life story Write statements about future plans Write statements and questions with <u>be going to</u> Write sentences about a partner's future plans Write answers to questions, based on a reading Write a short history of your life